



DEMOCRATIC AND ELECTORAL SERVICES

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Dear Councillor

AUDIT COMMITTEE

The next meeting of the Audit Committee will be held as follows:

DATE: THURSDAY, 5TH DECEMBER, 2013
TIME: 6.00 PM
VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Yours faithfully

Jim Burness

Director of Resources

To: The Audit Committee

Mr Hollis
Mr Hardy
Mr Anthony
Mr Bradford
Dr A Dhillon
Mrs Wallis

Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

A G E N D A

	(Pages)
1. Apologies for absence	
2. Minutes	
To confirm the minutes of the meeting held on 19 September 2013.	(1 - 4)
3. Farnham Park Update	
To consider report of the Director of Services.	(5 - 8)
4. Subscription to the Standards Exchange	
To consider report of Head of Legal and Democratic Services.	(9 - 10)
5. Consideration of Investigator's Report - Councillor Naylor of Burnham Parish Council	
To consider report of the Head of Legal and Democratic Services.	(11 - 16)
<i>Appendix 1</i>	(17 - 22)
<i>Appendix C</i>	(23 - 28)
<i>Appendix D</i>	(29 - 34)
6. Internal Audit Progress Report	
To consider report of TiAA.	(35 - 36)
<i>Appendix</i>	(37 - 48)
7. Internal Audit Comparison of Assurance Level	
To consider report of TiAA.	(49 - 50)
<i>Appendix</i>	(51 - 54)
8. External Audit Local Government Sector Update	
To note the article from the Government and Economic News.	(55 - 66)
9. Farnham Park Public Facilities - Annual Report and Accounts	
To consider report of the Director of Resources.	(To Follow)
<i>Appendix</i>	(To Follow)

10. **Harmonised Contracts Procedure Rules**
- To consider report of the Director of Resources. (67 - 68)
- Appendix 1* (69 - 82)
Appendix 2 (83 - 84)
11. **Audit Work Programme**
- To receive the current Audit work programme. (85 - 86)
12. **Standards Work Programme**
- To receive the current Standards work programme. (87 - 88)
13. **Any Other Business**
- To consider any other business which the Chairman decides is urgent.
14. **Exclusion of Public**
- The Chairman to move the following resolution:-
- “That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act.”
15. **Consideration of Investigator's Report - Councillor Naylor of Burnham Parish Council**
- To consider Part II appendices referred to in item 5.
- Appendix 2* (89 - 106)
Appendix A (107 - 140)
Appendix B (141 - 144)

The next meeting is due to take place on Thursday, 27 March 2014